

I hereby give notice that a meeting of Horizons Regional Council will be held on:

**Date:** Tuesday, 23 March 2021  
**Time:** 10.00am  
**Venue:** Tararua Room Horizons Regional Council  
11-15 Victoria Avenue  
Palmerston North

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## **REGIONAL COUNCIL**

### **AGENDA**

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#### **MEMBERSHIP**

|                     |                  |
|---------------------|------------------|
| <b>Chair</b>        | Cr RJ Keedwell   |
| <b>Deputy Chair</b> | Cr JM Naylor     |
| <b>Councillors</b>  | Cr AL Benbow     |
|                     | Cr EM Clarke     |
|                     | Cr DB Cotton     |
|                     | Cr SD Ferguson   |
|                     | Cr EB Gordon     |
|                     | Cr FJT Gordon    |
|                     | Cr WM Kirton     |
|                     | Cr NJ Patrick    |
|                     | Cr WK Te Awe Awe |
|                     | Cr GJ Turkington |

**Michael McCartney**  
**Chief Executive**

Contact Telephone: 0508 800 800  
Email: [help@horizons.govt.nz](mailto:help@horizons.govt.nz)  
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Palmerston North 4442

**Full Agendas are available on Horizons Regional Council website**  
**[www.horizons.govt.nz](http://www.horizons.govt.nz)**

for further information regarding this agenda, please contact:  
Julie Kennedy, 06 9522 800

|                 |   |                                   |                               |   |
|-----------------|---|-----------------------------------|-------------------------------|---|
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| SERVICE CENTRES | Kairanga<br>Cnr Rongotea &<br>Kairanga-Bunnythorpe Rds,<br>Palmerston North               | Marton<br>19-21 Hammond<br>Street | Taumarunui<br>34 Maata Street | Woodville<br>Cnr Vogel (SH2) & Tay<br>Sts |
| REGIONAL HOUSES | Palmerston North<br>11-15 Victoria Avenue   | Whanganui<br>181 Guyton Street    |                               |   |
| DEPOTS          | Levin<br>120-122 Hokio Beach Rd   | Taihape<br>243 Wairanu Rd         |                               |   |
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- |      |  |    |
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| PX4  | Lake Horowhenua Restoration Update<br><i>Report No: PX21-28</i>  |    |
| PX5  | Council to <b>consider</b> whether any item in the Public Excluded minutes can be moved into the public domain, and <b>define</b> the extent of the release. |    |

## AGENDA

### 1 WELCOME / KARAKIA

### 2 APOLOGIES AND LEAVE OF ABSENCE

At the close of the Agenda no apologies had been received.

### 3 PUBLIC FORUMS: Are designed to enable members of the public to bring matters, not on that meeting's agenda, to the attention of the local authority.

**DEPUTATIONS:** Are designed to enable a person, group or organisation to speak to an item on the agenda of a particular meeting.

Requests for Public Forums / Deputations must be made to the meeting secretary by 12 noon on the working day before the meeting. The person applying for a Public Forum or a Deputation must provide a clear explanation for the request which is subsequently approved by the Chairperson.

**PETITIONS:** Can be presented to the local authority or any of its committees, so long as the subject matter falls within the terms of reference of the council or committee meeting being presented to.

Written notice to the Chief Executive is required at least 5 working days before the date of the meeting. Petitions must contain at least 20 signatures and consist of fewer than 150 words (not including signatories).

Further information is available by phoning 0508 800 800.

### 4 SUPPLEMENTARY ITEMS

To consider, and if thought fit, to pass a resolution to permit the Committee/Council to consider any further items relating to items following below which do not appear on the Order Paper of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended), and the Chairperson must advise:

- (i) The reason why the item was not on the Order Paper, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

### 5 MEMBER'S CONFLICT OF INTEREST

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.



Minutes of the thirteenth meeting of the eleventh triennium of Horizons Regional Council (Live Streamed) held at 10.00am on Wednesday 17 February 2021, in the Tararua Room Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

**PRESENT** Crs RJ Keedwell (Chair), AL Benbow, EM Clarke, DB Cotton, SD Ferguson (via audio visual link), EB Gordon, FJT Gordon, WM Kirton (via audio visual link), JM Naylor, NJ Patrick (via audio visual link), WK Te Awe Awe, and GJ Turkington.

**IN ATTENDANCE**

|                          |                               |
|--------------------------|-------------------------------|
| Chief Executive          | Mr MJ McCartney               |
| Acting Group Manager     |                               |
| Corporate and Governance | Mr D Neal                     |
| Committee Secretary      | Mrs KA Tongs / Mrs JA Kennedy |

**ALSO PRESENT** At various times during the meeting:

Dr N Peet (Group Manager Strategy & Regulation), Dr J Roygard (Group Manager Natural Resources & Partnerships), Mr R Strong (Group Manager River Management), Mr G Shirley (Group Manager Regional Services & Information), Mr A Smith (Chief Financial Officer), Ms C Morrison (Media & Communications Manager), Mr T Bowen (Principal Advisor, Strategy & Policy), Mr N Portegys (Policy Analyst), Ms N Anderson, Ms E Bethel, and Mr S Mancor (Management Accountants).

## **WELCOME**

The Chair welcomed everyone to the meeting and invited Cr Te Awe Awe to say a Karakia.

## **APOLOGIES**

There were no apologies.

## **PUBLIC FORUMS / DEPUTATIONS / PETITIONS**

There were no requests for public speaking rights.

## **SUPPLEMENTARY ITEMS**

**21-170                      Moved                                      Keedwell/Naylor**

*That the Council receives Report no. 21-13 Establishment of Joint Climate Action Committee as a Supplementary Item*

**CARRIED**

## **MEMBERS' CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

## CONFIRMATION OF MINUTES

**21-171**                      **Moved**                                      **Naylor/B Gordon**

*That the minutes of the Regional Council meeting held on 16 December 2020 as circulated, be confirmed as a correct record.*

**CARRIED**

## CHIEF EXECUTIVE'S REPORT

The Chief Executive took Members through the detail of his report and highlighted Council work was business as usual even though the region was currently at Alert Level 2 due to Covid-19.

**21-172**                      **Moved**                                      **Te Awe Awe/Cotton**

*That the Chief Executive's report be received.*

**CARRIED**

## CONSIDERATION OF THE CONSULTATION DOCUMENT FOR THE 2021-31 LONG-TERM PLAN AND SUPPORTING INFORMATION FOR ADOPTION TO GO TO AUDIT

*Report No 21-07*

Dr Peet (Group Manager Strategy & Regulation) introduced the item which sought adoption of the supporting information to the Long-term Plan 2021-31, (supporting information) and Long-term Plan 2021-31 consultation document (consultation document) to go to Audit New Zealand.

Following the motion being moved and seconded, the Chair provided an opportunity for Members to highlight any amendments they wished to add. As a result of Member's discussion, the following amendments were put with a division called for b. i..

**21-173**                      **Moved**                                      **Patrick/Naylor**

*It is recommended that Council:*

*b. adopts the supporting information to the Long-term Plan 2021-31 to go to Audit New Zealand with the following amendments;*

- i. Page 53, second to last paragraph, edited to say "Five sites have been allocated dedicated funding" with Rangitikei Environment Group and Waitarere Beach projects removed from this list and their current funds added to the contestable fund, and the \$135,000 budget figure listed to be increased to reflect those figures.*

*For: Benbow, Clarke, Cotton, F Gordon, Kirton, Naylor, Te Awe Awe, Keedwell, Patrick*

*Against: B Gordon, S Ferguson, Turkington*

**CARRIED**

**Moved**                                      **Naylor/Clarke**

- ii. Delegates the Chief Executive to make any minor editorial amendments.*

**CARRIED**



The substantive motion was then put which included the agreed amendments.

**21-174                      Moved                                      Naylor/Clarke**

*It is recommended that Council:*

- a. *receives the information contained in Report No. 21-07.*
- b. *adopts the supporting information to the Long-term Plan 2021-31 to go to Audit New Zealand with the following amendments;*
  - i. *Page 53, second to last paragraph, edited to say “Five sites have been allocated dedicated funding” with Rangitikei Environment Group and Waitarere Beach projects removed from this list and their current funds added to the contestable fund, and the \$135,000 budget figure listed to be increased to reflect those figures.*
  - ii. *delegates the Chief Executive to make any further minor editorial amendments.*
- c. *adopts the Long-term Plan 2021-31 consultation document to go to Audit New Zealand.*

**CARRIED**

*The meeting adjourned at 11.18am.*

*The meeting resumed at 11.24am.*

**SPECIAL DELEGATIONS - CLIMATE RESILIENCE PROJECTS**

*Report No 21-08*

Mr Strong (Group Manager River Management) presented this item which sought Council's authorisation of staff financial delegations specific to the Climate Resilience Projects.

**21-175                      Moved                                      Naylor/B Gordon**

*It is recommended that Council:*

- a. *receives the information contained in Report No. 21-08.*
- b. *amends the Chief Executive's financial authority to \$1M specifically related to the Climate Resilience Projects.*

**CARRIED**

## **MWRC HOLDINGS LIMITED (MWRCH) 2021-23 DRAFT STATEMENT OF INTENT**

*Report No 21-12*

The Chair introduced this report which presented the Statement of Intent (SOI) for 2021-24 of MWRC Holdings Limited (MWRCH) to the shareholders of the Company as required by the Local Government Act 2002 (LGA), and mentioned to Members that they had until 1 May 2021 to provide feedback on the content of the SOI. Cr Benbow then highlighted the changes made to the SOI.

**21-176                      Moved                                      Naylor/Turkington**

*It is recommended that Council:*

- a. receives the information contained in Report No. 21-12.*
- b. provides any feedback to the Directors of MWRC Holdings Limited in regards to the content of the Statement of Intent before 1 May 2021.*

**CARRIED**

## **COUNCILLORS' WORKSHOP ATTENDANCE - 9 DECEMBER 2020 TO 9 FEBRUARY 2021**

*Report No 21-09*

**21-177                      Moved                                      B Gordon/Naylor**

*It is recommended that Council:*

- a. receives the information contained in Report No. 21-09 and Annex.*

**CARRIED**

## **AFFIXING OF THE COMMON SEAL**

*Report No 21-10*

**21-178                      Moved                                      B Gordon/Naylor**

*That the Council:*

- a. acknowledges the affixing of the Common Seal to the below mentioned documents.*

**CARRIED**

## ESTABLISHMENT OF JOINT CLIMATE ACTION COMMITTEE

*Report No 21-13*

Mr Bowen (Principal Advisor, Strategy & Policy) introduced this item which provided further advice to Members to enable the Joint Climate Action Committee to be established with its Inaugural Meeting in March 2021.

**21-179**                      **Moved**                                      **Clarke**

*It is recommended that Council:*

- a. receive the information contained in Report No. 21-13 and Annex.*
- b. note that the Region's seven Territorial Authorities have agreed to establish a joint committee on climate change;*
- c. appoint a Joint Committee (with the Region's Territorial Authorities) to be called the Climate Action Joint Committee, pursuant to clause 30(1)(b) of Schedule 7 of the Local Government Act 2002;*
- d. agree to the Climate Action Committee Manawatu-Whanganui Region Agreement and Terms of Reference;*
- e. appoint Chair Rachel Keedwell as its representative on the Climate Action Joint Committee;*
- f. note that a process is underway to include iwi / Māori participation in the Joint Committee*

**CARRIED**

## RECEIPT AND ADOPTION OF COMMITTEE RESOLUTIONS AND RECOMMENDATIONS

### REPORT OF REGIONAL TRANSPORT COMMITTEE MEETING - RECEIVE AND ADOPT RESOLUTIONS AND RECOMMENDATIONS - 1 FEBRUARY, 2021

**21-180**                      **Moved**                                      **Keedwell/Ferguson**

*That the Council receives and adopts the resolutions and recommendations of the Regional Transport Committee meeting held on 1 February 2021.*

**CARRIED**

An amendment to those present via zoom was noted. Change Inspector A Gurney (NZ Police) from present via zoom, to present in the Tararua Room.

## PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

### RECOMMENDATION

*THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.*

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 and section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:*

| General subject of each matter to be considered   | Reason for passing this resolution   | Ground(s) under section 48(1) for the passing of this resolution  |
|---|--|---|
| PX1 Confirmation of Public Excluded Meeting held on 16 December 2020  | s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.   | s48(1)(a)<br><br>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |
| PX2 Reid Line Floodway Upgrade Update   | s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.<br><br>The item contains commercially sensitive information related to a property purchase programme. | s48(1)(a)<br><br>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |
| PX3<br>Council / Committee to consider whether any item in the Public Excluded minutes can be moved into the public domain and define the extent of the release |  |   |

The meeting adjourned to the Public Excluded part of the meeting at 11.46am and resumed at 12.27pm.

The meeting closed at 12.28pm.

Confirmed

\_\_\_\_\_  
CHIEF EXECUTIVE

\_\_\_\_\_  
CHAIR



## CHIEF EXECUTIVE'S REPORT TO COUNCIL

Wednesday, 17 February 2021  
Michael McCartney – Chief Executive

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### Introduction

1. Welcome to the first Chief Executive's report for 2021. The reporting period is for the January and February period, encompassing the Christmas break, and hence the matters to report on are limited due to the business shutdown over the holidays.
2. Members are asked to view the upcoming activities in the Council Update (Annex A) and advise us of any meetings/events that may be of interest.
3. Other supporting documents include:
  - Annex B – Regional Sector Special Interest Group Plenary cover agenda
  - Annex C – Regional and Unitary Chief Executive Officers' Group February 2021 meeting cover agenda
  - Annex D – Accessing Central New Zealand February 2021 meeting cover agenda

### Planning and Policy

4. The journey for the 2021-31 Long-term Plan (LTP) reaches a key milestone at the February 2021 Council meeting with the Plan being adopted for Audit. The LTP work has been a true team effort, including considerable input from elected members. On behalf of the staff working on the LTP, I wish to extend our appreciation from the engagement Councillors have given to the project. Assuming the Plan is approved for Audit, the next and most important step is to solicit views from the community via the public consultation process.
5. The Plan Change 2 decision from Commissioners is expected within the next week to ten days. Once that decision is received there will be a one month appeal period whereby challenges to all or parts of the decision can be made to the Environment Court. Council will have the opportunity to formally receive the decision from the Commissioners prior to that appeal period commencing.
6. The freshwater policy work is running to a very tight timeframe with almost daily delivery requirements. This level of project management scrutiny is important given the very short (2024) timeframe. In the near future we will be meeting with Professor Skelton about our planned policy programme. Judge Skelton is the Government's appointed Chief Freshwater Commissioner overseeing the policy decision making process across New Zealand.

### Transport

7. The Accessing Central New Zealand governance group met last Friday. A copy of the cover agenda for that meeting is provided at Annex D. Key topics for discussion included updates on the main roading projects underway or planned for the Region. The construction works for Te Ahu a Turanga: Manawātū Tararua Highway commenced on 11 January 2021 and works have commenced in three of the four work zone areas. Zone 1 covers the new bridge site at the western entrance. Zone 2 covers the area from the bridge to the ridge line. Zone 3 relates to the works across the top of the Ruahine Ranges and Zone 4 are works closer to Woodville.

8. The business case for the Freight Ring Road is due to go to the Waka Kotahi NZ Transport Agency Board for consideration in the very near future.
9. The Regional Land Transport Plan has been approved for public consultation and submissions close on 17 March 2021.

#### **Jobs for Nature (JFN)/Climate Change Resilience Projects**

10. The Government supported projects that were secured under the COVID-19 recovery package, are underway. Over the past few months the focus has been on confirming contracts with Government and securing the human resource requirements. This has seen a considerable increase in Horizons' staff numbers (the majority on fixed term contracts). As Members are aware there is an ambitious work programme ahead that is compounded by LTP projects. Overseeing project risk will be an important aspect of the capital works programme. Recently, we met with officials from the Ministry for the Environment to talk about JFN project progress. That conversation covered the matter project risks.

#### **Regional Sector/National Issues**

11. Recently the Regional Sector Special Interest Group (SIG) Convenors held their annual Plenary in Wellington. A copy of the cover agenda for that meeting is provided at Annex B. This annual event provides an opportunity for the Regional Sector (the Sector) operational leads to meet and discuss the key strategic priorities for the Sector, explore new more effective ways of working and input into the 2021 Regional Sector Business Plan. This year the Plenary was well attended with 60 to 70 managers from across the Regional and Unitary councils of New Zealand.
12. The day following the SIG Plenary, the Regional and Unitary Chief Executives held their meeting. A copy of the cover agenda cover for that meeting is provided at Annex C. One of the notable topics of discussion was how we organise ourselves in order to contribute to the Resource Management Act (RMA) reform work plan, recently announced by the Minister. Essentially, the RMA is proposed to be replaced with three new statutes:
  - Natural and Built Environments Act (NBA)
  - Strategic Planning Act (SPA)
  - Climate Change Adaptation Act (CAA)
13. The timeframe for this legislative reform is very ambitious with all three statutes coming into effect within the term of Government, with the NBA progressing to a key milestone by May this year.
14. The Sector Chairs and Mayors are holding their first meeting of 2021 on 26 February 2021 in Wellington. The key topics of discussion will be the impacts of the ever demanding policy reform work on the Sector and the implications of that work on upcoming LTPs. Indications are that rate increases across the Sector will be much bigger quantum in 2021 given the demands from centralist policy roll-out and local commitments to JFN/Shovel ready projects.
15. The week of the Council meeting, the Region's Mayors, Chair and CEs will be holding a briefing with our Region's Members of Parliament (MPs) to further discuss the Briefing Paper to Incoming Ministers and Members of Parliament in the Region that was completed last year. Our Chair will facilitate the briefing that will include seven of our Regions' MPs.



## COUNCIL UPDATE

From 1 January 2021 to 29 February 2021

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### ACTIVITIES

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#### Ruapehu

##### River Management

1. 19 January 2021 – joint Horizons/Ruapehu District Council meeting with Ohura residents to discuss a wide range of issues, including updates to flood hazard mapping currently underway.

#### Whanganui

##### River Management

2. 28 January 2021 – hui with Te Mata Puau progressing a co-design/co-decision process in accordance with the Tupua Te Kawa values contained within the Te Awa Tupua statute.

##### Regional Services & Information

3. 18 January 2021 – bus service customer information improvements went live. Included new bus route numbering and naming, redesign timetable and increased information at more bus stops.
4. 3 February 2021 – meeting of Whanganui Public Transport Advisory Group, collaborative working group of councillors and officers from Horizons and Whanganui District Council

#### Manawatū

##### Natural Resources & Partnerships

5. The Governance Group for the Manawatū Freshwater Improvement Fund met at Horizons on 22 January 2021.

##### River Management

6. 12 January 2021 – zoom meeting with Waka Kotahi NZ Transport Agency (NZTA) and representatives from the University of Auckland discussing a research project centered on aggregate availability in the Manawatū.
7. 2 February 2021 – relationship meeting with Te Roopu Taiao o Ngāti. Whakatere Trust.

#### Tararua

##### River Management

8. 12 January 2021 – relationship meeting with Ngāti Kahungunu ki Tāmaki nui-a-Rua.

##### Regional Services & Information

9. 17 February 2021 – Students Against Dangerous Driving (SADD) workshop – Tararua High Schools.
10. 24 February 2021 – Child restraint & seatbelt checks – Pahiatua.

#### Palmerston North City

##### River Management

11. 13 January 2021 – meeting with Palmerston North City Council (PNCC) staff to discuss a proposed Riverside Drive ecological park.
12. 4 February 2021 – meeting with PNCC staff to discuss proposals to expand aggregate mining operations along the north side of the Manawatū between Palmerston North and Ashhurst and the shared pathway development.

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Regional Services & Information

13. 28 January 2021 – Emergency Management Office (EMO) hosted Palmerston North Central Probus Club in Te Ao Nui (30 pers).
14. Staff attended a stakeholder workshop run by PNCC, KiwiRail and CEDA on 17 December 2020 to discuss the future planning of Palmerston North's Industrial-zoned land (North East Industrial) and the KiwiRail Regional Freight Hub.

**Horowhenua**

River Management

15. 17 February 2021 – briefing/update to Horowhenua District Council (HDC) on the Foxton flood protection project.

Regional Services & Information

16. 26 February 2021 – Levin Mobility Scooter Group – Open Day.

Strategy & Regulation

17. 2 February 2021 – Otaki to North Levin meeting with NZTA, Greater Wellington Regional Council (GWRC), HDC and Kāpiti Coast District Council to discuss regulatory approach to the regional consenting and Notice of Requirement process.

**Rangitikei**

River Management

18. 4 February 2021 – meeting with Rangitikei District Council's (RDC) Chief Executive to discuss Koitiata flooding/drainage issues.

Strategy & Regulation

19. 16 February 2021 – update to RDC on progress with climate change and freshwater programmes.

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**CORPORATE & GOVERNANCE UPDATE**

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20. Regional Transport Committee meeting held 1 February 2021.
21. Councillors' Workshop on Long-term Plan held 2 February 2021.
22. Regional Land Transport Plan Consultation begins 9 February 2021.
23. Passenger Transport Committee meeting held 16 February 2021.
24. Regional Chiefs' Meeting with Members of Parliament from within the Manawatū-Whanganui Region, Parliament Buildings, Wellington.
25. Council meeting held 17 February 2021.
26. Councillors' only session held 17 February 2021.
27. Audit, Risk & Investment Financial Briefing held 17 February 2021.

**Number of FTEs**

28. The total number of FTEs is: 268.

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**COMMUNICATIONS UPDATE**

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29. 10-11 February 2021 – Communications manager attended and presented at the Regional Sector Special Interest Group plenary, Wellington.
30. 15-19 February 2021 – Communications officer and Science and Innovation manager hosted Our Freshwater Future roadshow to all Horizons' service centres.



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## UPCOMING COMMUNITY ENGAGEMENT EVENTS AND ACTIVITIES

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### Communications

31. 27 February 2021 – Te Oranga o te Awa – Manawatū River Improvement Festival, Loop River Reserve, Foxton.

### Natural Resources & Partnerships

32. The Jobs for Nature Governance Group for the Regional Stream Fencing and Riparian Plant and the Enhancing Fish Populations through Fish Passage Remediation projects met in Whanganui on 19 January 2021.

### River Management

33. 12 March 2021 – Lower Manawatū Scheme quarterly meeting with Tanenuiarangi Manawatū Incorporated.  
34. 16 March 2021 – Ashhurst Drainage Scheme Drop-in Event, Ashhurst Valley Centre.  
35. 17 March 2021 – Lower Kiwitea Scheme Annual Meeting.

### Regional Services & Information

36. 9 February 2021 – formal consultation of the draft Regional Land Transport Plan commenced.

### Strategy & Regulation

37. Meetings throughout January 2021 and February 2021 with external organisations to discuss the implications of the National Environmental Standards/Stock exclusion regulations.  
38. 11 February 2021 – Regular hui with Ngāti Tūpoho to assist with working through current consents, any other environmental management issues and the RMA (Whanganui)  
39. 16 February 2021 – Ngā Kairapu – Māori SIG regular hui: freshwater update (via zoom).  
40. 24 February 2021 – Te Kōpuka nā Te Awa Tupua.  
41. 25 February 2021 – Our Freshwater Future Workshop Tuatahi (no. 1) with iwi to begin discussions and work programme for National Policy Statement for Freshwater Management (Marton).

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## GENERAL

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### River Management

42. 20 January 2021 – staff participated in a field trip arranged by GWRC providing key Department of Internal Affairs and Ministry for the Environment policy staff with an overview of the Hutt Valley flood protection scheme. The focus was on some of the key policy initiatives central government is focused on in 2021, that intersect river management – a practical/on the ground understanding of some of the challenges river managers face.  
43. 22 January 2021 – overview of Horizons' Climate Resilience projects for Ministry of Business Innovation and Employment staff held at Te Awahou Nieuwe Stroom. Included a Foxton field trip.

### Regional Services & Information

44. EMO has continued with COVID-19 resurgence planning and liaising with the National Emergency Management Agency and local District Health Boards regarding potential support requirements to COVID-19 testing/vaccination facilities, if required.  
45. 12 February 2021 - Accessing Central New Zealand quarterly meeting.  
46. Subject to testing, a new bus journey planner feature is expected to be launched on Horizons' website by end of February 2021.

### Strategy & Regulation

47. 31 January 2021 – He Pou a Rangi, the Climate Change Commission, released its advice report on the first three emissions budgets and on policy direction for the Government's first emissions reduction plan.

- 
48. 11 February 2021 – officer-level climate change coordination meeting with territorial local authorities.
  49. Plan Change 2 decision expected by the end of February 2021.

|                   |       |
|-------------------|-------|
| Report No.        | 21-21 |
| Decision Required |       |

## CONSIDERATION OF THE CONSULTATION DOCUMENT FOR THE 2021-31 LONG-TERM PLAN AND SUPPORTING INFORMATION FOR ADOPTION

### 1. PURPOSE

- 1.1. The purpose of this report is to seek the adoption of the **Supporting Information to the Consultation Document (supporting information)** and **2021-31 Long-term Plan Consultation Document (consultation document)** for consultation with the public under Sections 93A (use of special consultative procedure in relation to the Long-term Plan) and 93B (purpose of consultation document for the Long-term Plan) of the **Local Government Act (LGA) 2002**.
- 1.2. The supporting information and consultation document will be available to Members on the hub in advance of the meeting of 23<sup>rd</sup> March and available to members of the public who attend the meeting. The final audit opinion will be available at the meeting.

### 2. RECOMMENDATION

It is recommended that Council:

- a. receives the information contained in Report No. 21-21;
- b. adopts the supporting information to the 2021-2031 Long-term Plan for public consultation and;
- c. adopts the consultation document for the 2021-2031 Long-term Plan for public consultation.

### 3. FINANCIAL IMPACT

- 3.1. The financial impact to Council is the cost of consultation which has been allowed for in the Long-term Plan 2018-28 budgets.
- 3.2. Rate increases will not be uniform over all ratepayers. The proposed average rate increase for 2021-22, year 1, is 8.0%. Sample ratepayers are provided on page 22 of the consultation document.

### 4. SIGNIFICANT BUSINESS RISK IMPACT

- 4.1. There is a significant business risk to **Horizons Regional Council (Horizons)** if the consultation document is not approved to go out to the community for consultation. This process has a tight timeframe and any delays may impact our ability to complete a full democratic process.

### 5. COMMUNITY ENGAGEMENT

- 5.1. Horizons has a communications plan to undertake a consultation process for the purpose of socialising and seeking submissions from Council's communities for the proposed 2021-31 Long-term Plan. In addition to public notices and media releases, Horizons will:
  - make the consultation document, supporting information, and submission form available on our website on a dedicated page – [haveyoursay.horizons.govt.nz](https://haveyoursay.horizons.govt.nz)
  - make the consultation document, supporting information, and submission forms available at our service centres and Regional House

- deliver the submission form to all letterboxes within the region
- include a LTP overview slide within river management scheme meeting presentations
- send direct emails to partners and interest groups to make them aware of the consultation process, where to find the consultation document and supporting information, as well as ways to make a submission and attend a hearing. This group includes iwi, territorial authorities, the Manawatū River Leaders' Forum, Te Āpiti – Manawatū Gorge Governance Group, industry organisations, and community groups
- face to face meetings will also provide opportunities to socialise Council's proposed LTP, including hui-ā-iwi, river management scheme meetings, and the climate action joint committee.
- run social media advertising
- invite Councillors to attend public events
- run full page newspaper advertising
- house proposed LTP video adverts on all of Council's digital channels
- run radio advertising

## 6. BACKGROUND

- 6.1. The Long-term Plan has been in development for the last twelve months. Councillors have worked through a programme of over twenty workshops which have examined, vision, community outcomes, infrastructure and financial strategies, policies, and activities. The consultation document and supporting information is a culmination of those activities to date.
- 6.2. The consultation document proposes an average rate increase of 8.0% for the regions' rates for the 2021-22 financial year when compared with the 2020-21 Annual Plan. Year 2 of the supporting information proposes a rates increase of 7.3% and a rise of 6.9% for year 3.
- 6.3. The supporting information details all the key activities of Council, any proposed changes and associated costs.
- 6.4. For simplicity of reading the supporting information is in five sections:
  - i) Setting the Scene
  - ii) Groups of Activities
  - iii) 30-year Infrastructure Strategy
  - iv) Financial Information
  - v) Policies
- 6.5. At its meeting of 17<sup>th</sup> February 2021 Council adopted the consultation document and supporting information to go to audit. The audit, carried out by Audit New Zealand, is complete and the audit opinion will be attached to the consultation document. The final audit opinion will be available when this item is considered by Council. Audit New Zealand will attend the meeting where this item is considered by Council.
- 6.6. There have been relatively few substantive changes as a result of the audit process. The audit has thoroughly examined the assumptions, financial modelling and activities proposed by Council. The majority of changes sought by audit have been to ensure clarity for the reader and that the purpose and implications of changes proposed are well documented. Audit has had a strong focus on asset management particularly through the infrastructure strategy.

6.7. As a result of recommendations arising from the audit process, the consultation document has been amended to remove the sections on insurance and the proposed changes to the Matarawa Scheme. The scale of change to insurance is considered too small to warrant specific mention and the implications of the Matarawa scheme changes too localised for a region wide consultation.

6.8. There have been minor adjustments to the financial information for the transport activity.

## **7. CONSULTATION**

7.1. Consultation will be carried out as specified under Sections 93 and 93A of the Local Government Act.

## **8. TIMELINE / NEXT STEPS**

8.1. The consultation document will be printed and made available to the public online from Friday 26 March 2021. The submission period ends 5pm Friday 23 April 2021 and Council propose to hear submissions between 11 and 13 May 2021. The final Long-term Plan will be adopted 22 June 2021.

## **9. SIGNIFICANCE**

9.1. Adoption of this Supporting Information and Consultation Document for consultation is not a significant decision as it remains a proposal document.

Adrian Smith  
**CHIEF FINANCIAL OFFICER**

Chrissie Morrison  
**MEDIA AND COMMUNICATIONS MANAGER**

Craig Grant  
**GROUP MANAGER  
CORPORATE & GOVERNANCE**

Nic Peet  
**GROUP MANAGER  
STRATEGY & REGULATION**



|                   |       |
|-------------------|-------|
| Report No.        | 21-22 |
| Decision Required |       |

## LOCAL GOVERNMENT NEW ZEALAND CONFERENCE 2021

### 1. PURPOSE

- 1.1. This report is to determine Members' attendance at the 2021 **Local Government New Zealand (LGNZ)** Conference.

### 2. RECOMMENDATION

It is recommended that Council:

- a. receives the information contained in Report No. .
- b. approves the attendance of the Chair of Council and up to three Councillors (to be named) with expenses paid, and the Chief Executive, at the 2021 Local Government New Zealand Conference at Blenheim from 15-17 July 2021, and includes any regional pre tour.

### 3. FINANCIAL IMPACT

- 3.1. Funding for this activity has been included in the 2020-21 training budget.

### 4. COMMUNITY ENGAGEMENT

- 4.1. There is no requirement to communicate this activity to the public.

### 5. SIGNIFICANT BUSINESS RISK

- 5.1. There is no significant business risk associated with this item.

### 6. CLIMATE CHANGE IMPACTS

- 6.1. As the report deals entirely with administrative matters, there is no climate change impact.

### 7. BACKGROUND

- 7.1. A resolution was passed at the Council meeting on 22 March 2011 that "...the Chair and up to three Councillors attend each annual LGNZ conference within budget".
- 7.2. The *Councillors' Allowances and Reimbursements Policy* includes the following paragraph under clause 10.1:

*Attendance at the LGNZ Annual Conference will be considered and resolved by the Council. Every attempt will be made for each Councillor to attend an LGNZ conference during the triennium.*

## 8. COMMENT

- 8.1. The LGNZ Conference is being held in Blenheim from Thursday 15 July to Saturday 17 July 2020 and will take place at two adjacent venues; the Marlborough Convention Centre, and the ASB Theatre Marlborough. LGNZ have advised that early bird registrations will close on 21 May 2021.
- 8.2. The proposed programme for the LGNZ Conference is available on the LGNZ website - <https://www.lgnz2020.co.nz/programme>
- 8.3. A regional pre-tour will be hosted from 11-14 July 2021, prior to the LGNZ conference. An itinerary is currently being finalised for the regional pre-tour.

## 9. SIGNIFICANCE

- 9.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant  
**GROUP MANAGER CORPORATE & GOVERNANCE**

Katharine Tongs  
**GOVERNANCE COORDINATOR**

## ANNEXES

There are no attachments to this report.



|                   |       |
|-------------------|-------|
| Report No.        | 21-23 |
| Decision Required |       |

## DON LINKLATER MEMORIAL BURSARY 2021

### 1. PURPOSE

- 1.1. This item is to seek Members' confirmation of recommended changes to the Don Linklater Bursary put forward by the Bursary Sub-Committee.

### 2. RECOMMENDATION

It is recommended that Council:

- a. receives the information contained in Report No. 21-23;
- b. approves the increase of the Linklater Memorial Bursary to \$8,000 per annum;
- c. approves the increase of annual recipients from two to four;
- d. approves the change that past recipients must reapply and be considered along with all other applicants;
- e. approves the recommendation to include one of the four awards per annum which meets the study requirements and has an Iwi/Hapu connection to the region.

### 3. FINANCIAL IMPACT

- 3.1. A bursary of \$8,000 has been budgeted for through the 2021-31 LTP.

### 4. COMMUNITY ENGAGEMENT

- 4.1. Not required.

### 5. SIGNIFICANT BUSINESS RISK IMPACT

- 5.1. There is no significant business risk associated with this item.

### 6. CLIMATE IMPACT STATEMENT

- 6.1. As this report deals entirely with administrative matters, there is no climate change impact.

### 7. BACKGROUND

- 7.1. To honour the contribution made to the Region and to local government by the late Don Linklater, Horizons Chairman 1989-2000, we offer a bursary for university study.
- 7.2. The process is overseen by the Linklater Bursary Subcommittee.
- 7.3. The Bursary has been worth \$3,000 per year, for up to two recipients, for up to three years, and aims to support students studying in areas relevant to our work.
- 7.4. To be eligible, applicants must be studying, or planning to study, at a New Zealand university fulltime in the academic year at either under-graduate or post-graduate level (internally, extramurally) in one of the existing fields:

- Resource Management
- Environmental Planning
- Environmental Engineering and Modelling with particular emphasis on river and drainage basin dynamics.

7.5. Applicants must be a New Zealand Citizen or Permanent Resident and live in Horizons' Region (although they may be studying elsewhere in New Zealand).

7.6. There are specific expectations on successful recipients, including:

- Presenting to Council on their study/research
- Instalments per semester are conditional on satisfactory academic progress
- Agreeing to their name and photo to be included in the media release

## 8. DISCUSSION

8.1. The Linklater Bursary Subcommittee during the 2020 academic year process, identified a change to provide more opportunity for all applicants in the process. This resulted in a fully contestable process for all applicants, including those past recipients.

8.2. The Subcommittee have met this year and have identified further opportunities for the bursary process which could make the bursary more attractive and raise the profile of Horizons. These include:

- Increasing the overall quantum of the bursary. An increase to \$8,000 has been budgeted for through the 2021-31 LTP.
- Allowing for more successful applicants. The recommended number of successful applicants proposed is up to four per academic year.
- Awarding one of the four applicants based on the study requirements and their Iwi/Hapu connection to the region.

8.3. Some changes to the Linklater Bursary Subcommittee Statement of Purpose will be required should council agree to recommendations made.

## 9. TIMELINE / NEXT STEPS

9.1. If council agree to the recommendations, the Bursary process will commence based on the changes made. This will include a contestable application process over the next month. The Sub-Committee will then undertake face-to-face interviews of shortlisted applicants to determine up to four successful recipients in this academic year.

## 10. SIGNIFICANCE

10.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Colin Morris  
**PEOPLE AND CAPABILITY MANAGER**

## ANNEXES

A Linklater Sub-Committee Statement of Purpose

## Linklater Bursary Subcommittee

### Statement of Purpose

The purpose of the Linklater Bursary Subcommittee is as follows:

- To consider applications and select an annual recipient for the Don Linklater Memorial Bursary.
- To monitor progress of students to ensure compliance with bursary award conditions.

### Subcommittee Membership

The Subcommittee consists of three Councillors, and one staff member nominated by the Chief Executive.

The Subcommittee meets as required.

### Objectives

The operating objectives are:

- To approve applications as meeting the bursary criteria.
- To select up to fourtwo new recipients each year.
- ~~dependent upon whether the P~~previous recipients may reapplycontinue for a second or third year, however their applications will be considered as part of the contestable process.
- To monitor the progress of students to ensure compliance with bursary award conditions.
- To ensure Bursary conditions and criteria are meeting the objectives for the award: to honour the memory and work of Don Linklater by encouraging courses of study in fields relevant to the work of Horizons Regional Council and the connection to the region.

### Delegations

- The Subcommittee is delegated to spend \$23,000 per recipient, in any one year and up to fourtwo awards may be in progress with a total commitment of \$86,000 per year.



|   |       |
|---|-------|
| Report No.                              | 21-24 |
| Information Only - No Decision Required |       |

## **SAFETY AND WELLBEING REPORT AS AT 9 MARCH 2021**

### **1. PURPOSE**

- 1.1. The purpose of this report is to provide Council with a summary of safety and wellbeing related activities and performance for the financial year to date.

### **2. RECOMMENDATION**

It is recommended that Council:

- a. receives the information contained in Report No. 21-24 and Annex.

### **3. FINANCIAL IMPACT**

- 3.1. There is no direct financial impact.

### **4. COMMUNITY ENGAGEMENT**

- 4.1. This is a public item and therefore Council may deem this sufficient to inform the public.

### **5. SIGNIFICANT BUSINESS RISK IMPACT**

- 5.1. There is no significant business risk associated with this item.

### **6. SAFETY AND WELLBEING REPORT**

- 6.1. The Safety and Wellbeing Report for the financial year up to 9 March 2021 is attached at Annex A.

### **7. SIGNIFICANCE**

- 7.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Evan Lloyd  
**SENIOR HEALTH & SAFETY ADVISOR**

Craig Grant  
**GROUP MANAGER CORPORATE &  
GOVERNANCE**

### **ANNEXES**

- A Safety and Wellbeing Report to 9 March 2021



# Safety and Wellbeing Report to 9 March 2021

## 1. Critical Risk Update

### Pandemic — COVID-19

Three key messages remain for COVID-19. Stay at home if you are sick, maintain good hygiene, and use the NZ COVID tracer app with Bluetooth activated.

### Off-road Driving

The refresher period for 4WD, quad bike and LUV training has been reduced from 5 years to 3. This is consistent with industry best practice. Staff that drive off-road infrequently may be required to attend refresher training at more frequent intervals at manager discretion.

### Contractor Health and Safety Management

Horizons is part of an MWLASS initiative to improve health and safety management of contractors. In November 2020 MWLASS directors agreed to a proposal to move contractor health and safety prequalification to SiteWise. SiteWise specialise in this function bringing standardisation and consistency along with access to a NZ-wide database of prequalified contractors. Contractors working across councils will only need to prequalify on an annual basis with SiteWise instead of working through each council's own prequalification process. Contractors have been sent an email explaining the move and will be invited to register with Site Wise as they approach expiry in a council system.

SiteWise is currently being populated with Horizons-approved contractors before we make the transition.

## 2. Wellbeing Update

### Wellbeing initiatives

The Safety & Wellbeing Committee and Big 5 group are collaborating on wellbeing with the aim of developing a wellbeing programme.

EAP Services have been engaged to deliver Mental Health in the Workplace training to managers. The first delivery will be to the Leaders Forum on 31 March 2021.

## 3. General Update

### Health, Safety and Wellbeing Strategy 2019-2022

The Health, Safety and Wellbeing Strategy 2019-2022 was reviewed at the 9 December 2020 Safety and Wellbeing Committee meeting. Achievement of goals and objectives is progressing and generally on-track. The SafePlus onsite assessment scheduled for 16-18 March 2021 is expected to provide independent verification.

### SafePlus on-site assessment

Horizons is scheduled for a SafePlus on-site assessment on 16-18 March 2021. SafePlus assesses how well a business is performing in health and safety leadership, worker engagement and risk management. It will also take a 'deep dive' into remote and isolated work, PCBU/contractor activities, and mental health and wellbeing. This an MWLASS initiative with assessments also being carried out at other Councils in March.

### Notifiable Injury

On 3 March 2021 a staff member slipped on a hill and broke a leg at a training day on poplar tree pruning. The injury required admittance to hospital and met the criteria for a 'notifiable injury'.

## 4. Notifiable Events (Staff) for 2020/21 FY

|                                 |     |
|---------------------------------|-----|
| Notifiable Injuries / Illnesses | 1   |
| Notifiable Incidents            | Nil |

## 5. Training Completed for 2020/21 FY

| Course Name                                 | No. of Employees |
|---|------------------|
| 4WD Safety                                  | 30               |
| Close Approach                              | 11               |
| Comprehensive First Aid                     | 61               |
| Electrofishing Machine Operation and Safety | 11               |
| Forklift Operator                           | 3                |
| GROWSAFE Basic                              | 1                |
| GROWSAFE Standard                           | 4                |
| Helicopter Underwater Escape Training       | 7                |
| Quad Bike Safety                            | 12               |
| Workplace River Safety                      | 46               |

## 6. Trend



LTIFR—Lost Time Injury Frequency Rate  
TRIFR—Total Recordable Injury Frequency Rate  
AIFR—All Injury Frequency Rate

7. Performance Indicators as of 9 March 2021



8. Performance Indicators (LAG) —Comparison

| FY      | LTIFR<br>Lost Time Injury Frequency Rate<br>(Rate of LTI occurrence) | ALTR<br>Average Lost Time Rate<br>(Measure of severity) | TRIFR<br>Total Recordable Injury Freq Rate<br>(Rate of injury occurrence less first aid<br>only injuries) | TRIFR<br>Business Leaders' Health & Safe-<br>ty Forum Benchmarking Report |
|---------|--|---|---|---|
| 2020/21 | 0.73 ↑   | 1.00 ↑  | 5.87 ↑  |   |
| 2019/20 | 0.00   | 0.00  | 0.96  | 2.68 (2019)   |
| 2018/19 | 1.76   | 31.50   | 4.83  | 1.84 (2018)   |
| 2017/18 | 2.2  | 21.00   | 5.28  | 1.57 (2017)   |
| 2016/17 | 1.10   | 4.00  | 4.77  | 1.65 (2016)   |
| 2015/16 | 0.95   | 17.33   | 4.13  | 2.27 (2015)   |
| 2014/15 | 1.22   | 32.00   | 6.39  | 1.97 (2014)   |
| 2013/14 | 0.56   | 6.00  | 3.36  |   |
| 2012/13 | 1.39   | 4.20  | 3.61  | 2.30  |
| 2011/12 | 0.56   | 24.00   | 3.66  | 3.35  |

**Legend**  
LTIFR Lost Time Injury Frequency Rate  
ALTR Average Lost Time Rate  
TRIFR Total Injury Frequency Rate



|   |       |
|---|-------|
| Report No.                              | 21-25 |
| Information Only - No Decision Required |       |

## COUNCILLORS' WORKSHOP ATTENDANCE - 10 FEBRUARY TO 15 MARCH 2021

### 1. PURPOSE

- 1.1. This item is to note the Councillors' Workshop Attendance from 10 February to 15 March 2021.

### 2. RECOMMENDATION

It is recommended that Council:

- a. receives the information contained in Report No. 21-25 and Annex.

### 3. SIGNIFICANCE

- 3.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant  
**GROUP MANAGER CORPORATE & GOVERNANCE**

### ANNEXES

- A Councillors' Workshop Attendance

**HORIZONS REGIONAL COUNCIL**  
**COUNCILLORS' WORKSHOP ATTENDANCE**  
(for the period)  
**10 February to 15 March 2021**

| Date / Time           | Details                       | Councillor Attendance  |
|-----------------------|-------------------------------|--|
| 12.45pm<br>9 March 21 | - Iwi and Māori<br>Engagement | Present:<br>Cr AL Benbow<br>Cr EM Clarke<br>Cr SD Ferguson<br>Cr EB Gordon<br>Cr FJT Gordon<br>Cr RJ Keedwell<br>Cr WM Kirton<br>Cr JM Naylor<br>Cr NJ Patrick<br>Cr WK Te Awe Awe<br>Cr GJ Turkington<br>Apology:<br>Cr DB Cotton |

Report of the fourth meeting of the eleventh triennium of the Passenger Transport Committee held at 10.00am on Tuesday 16 February 2021, in the Tararua Room, Horizons Regional Council, 11-15 Victoria Avenue, Palmerston, and via audio visual link, as a result of a change in legislation due to Covid-19.

**PRESENT**

Cr SD Ferguson (Chair)

Via Zoom: EM Clarke, FJT Gordon, WM Kirton, RJ Keedwell, JM Naylor, NJ Patrick (Horizons Regional Council), B Barrett (Palmerston North City Council), Cr R Treder (Tararua District Council), Mr A Tonnon (Whanganui District Council).

**IN ATTENDANCE**

Group Manager Regional  
Services and Information  
Committee Secretary

Mr G Shirley  
Mrs JA Kennedy

**ALSO PRESENT**

At various times during the meeting:

Mrs K Curry (Senior Transport Planner), Ms L Shirley (Senior Transport Planner), Mrs D Monks (Total Mobility Co-ordinator), Ms J Anderson (Transport Planner), Mr J Miguel (Transport Planner), Mr I Mills (Transport Systems Advisor), Mrs M Smith (Senior Communications Advisor).

The Chair welcomed everyone to the meeting.

**APOLOGIES**

**PT 21-23**

**Moved**

**Keedwell/Treder**

*That apologies be received from Crs Cosford (Ruapehu District Council), Hadfield (Manawatu District Council), and Ash (Rangitikei District Council).*

**CARRIED**

**PUBLIC FORUMS / DEPUTATIONS / PETITIONS**

There were no requests for public speaking rights.

**SUPPLEMENTARY ITEMS**

The Chair noted that an updated copy of Annex A to Item 7, Public Transport Services Report had been distributed to Members.

**MEMBERS' CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

## CONFIRMATION OF MINUTES

**PT 21-24                      Moved                      Kirton/Tonnon**

*That the Committee:*

**confirms** the minutes of the Passenger Transport Committee meeting held on 20 October 2020 as a correct record, and notes that the recommendations were adopted by the Council on 24 November 2020.

**CARRIED**

## PUBLIC TRANSPORT SERVICES REPORT

*Report No 21-03*

Mrs Curry (Senior Transport Planner) spoke to the report and outlined the service performance, monitoring and Covid-19 recovery, promotional activities, and the infrastructure and information programme of the region's public transport services for the period 1 July to 31 December 2020.

**PT 21-25                      Moved                      Tonnon/Barrett**

*That the Committee recommends that Council:*

- a. receives the presentation on performance of the region's public transport services for the period 1 July to 31 December 2020.

**CARRIED**

## GENERAL PASSENGER TRANSPORT UPDATE

*Report No 21-04*

Transport staff updated Members on general matters relating to passenger transport services in the region. Mr Shirley (Group Manager Regional Services & Information) provided comment around aspects of the government's announcement in regard to its commitment to decarbonizing the public transport fleet, and the impact of any policies that may emerge.

**PT 21-26                      Moved                      Tonnon/Barrett**

*That the Committee recommends that Council:*

- a. receives the information contained in Report No. 21-04.

**CARRIED**

## PUBLIC TRANSPORT FARE STRUCTURE REVIEW

*Report No 21-05*

This item informed Members of the high level process and scope of a review of fare structures for contracted public transport services to input the upcoming review of the Regional Public Transport Plan (RPTP). Mrs Curry (Senior Transport Planner) clarified the background to the review and noted that a timeline for the Passenger Transport Committee (PTC) to be involved for both the fare structure review and the RPTP would be presented at the next PTC meeting.

**PT 21-27**

**Moved**

**Tonnon/Patrick**

*That the Committee recommends that Council:*

*a. receives the information contained in Report No. 21-05.*

**CARRIED**

**REPORT ON THE TOTAL MOBILITY SCHEME AND THE CONCESSIONARY FARE SCHEME  
FOR 1 JULY TO 31 DECEMBER 2020**

*Report No 21-06*

Mrs Monks (Total Mobility Coordinator) introduced the item and gave a brief overview of the communication with total mobility operators and the actions in place to accommodate the increase to Covid-19 alert level two.

**PT 21-28**

**Moved**

**Barrett/Keedwell**

*That the Committee recommends that Council:*

*a. receives the information contained in Report No. 21-06.*

**CARRIED**

The meeting closed at 11.19am.

Confirmed

\_\_\_\_\_  
MANAGER TRANSPORT SERVICES

\_\_\_\_\_  
CHAIR



Report of the tenth meeting of the eleventh triennium of the Strategy and Policy Committee (Live Streamed) held at 10.00am on Tuesday 9 March 2021, in the Tararua Room, Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

**PRESENT** Crs RJ Keedwell (Chair), AL Benbow, EM Clarke, DB Cotton (via audio visual link), SD Ferguson, EB Gordon, FJT Gordon, WM Kirton, JM Naylor, NJ Patrick, WK Te Awe Awe, and GJ Turkington

**IN ATTENDANCE** Chief Executive Mr MJ McCartney  
Group Manager  
Corporate and Governance Mr C Grant  
Committee Secretary Mrs JA Kennedy

**ALSO PRESENT** At various times during the meeting:  
Dr J Roygard (Group Manager Natural Resources & Partnerships), Mr R Strong (Group Manager River Management), Ms A Matthews (Manager, Science & Innovation), Mr T Bowen (Principal Advisor), Ms C Morrison (Media & Communications Manager), Ms C Almond (Manager Policy & Strategy), Mr J Twomey (Senior Policy Analyst Iwi), Ms P Tucker (Senior Policy Analyst), Mrs R Hewitt (Manager Transport Services), Ms L Shirley (Senior Transport Planner), members of the public, and a member of the Press.

The Chair welcomed everyone to the meeting and invited Cr Te Awe Awe to say a Karakia.

#### **APOLOGIES**

There were no apologies.

#### **DEPUTATIONS**

Vivienne Bold was granted a deputation in regard to Item 8, Report No. 21-15, Māori Representation. In referring to the 'Wellington Regional Leadership Committee Joint Committee Agreement' which sought signatures from various groups, she explained that most Māori tribes required two to three signatures on documents rather than just one.

#### **SUPPLEMENTARY ITEMS**

There were no supplementary items to be considered.

#### **MEMBERS' CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

#### **CONFIRMATION OF MINUTES**

**SP 21-47** **Moved** **Ferguson/Patrick**

*That the Committee:*

**confirms** the minutes of the Strategy and Policy Committee meeting held on 8 December 2020 as a correct record, and notes that the recommendations were adopted by the Council on 16 December 2020.

**CARRIED**

## ORANGA WAI OUR FRESHWATER FUTURE - PROGRESS REPORT

Report No 21-14

Ms Matthews (Science & Innovation Manager) took Members through the item which provided an update on progress with Horizons' Oranga Wai Our Freshwater Future programme and implementation of Government's 'Essential Freshwater' reform package.

**SP 21-48**                      **Moved**                                      **Patrick/Naylor**

*That the Committee recommends that Council:*

- a. receives the information contained in Report No. 21-14 and Annex.

**CARRIED**

## MĀORI REPRESENTATION

Report No 21-15

Mr Grant (Group Manager Corporate & Governance) introduced the report which provided Members with an overview of proposals to amend the legislation governing the establishment of local Māori representation, and its potential implications for Horizons' existing representation arrangements. Ms Tucker (Senior Policy Analyst) explained the more detailed aspects of the changes. Following discussion by Members a new recommendation b. was proposed.

**SP 21-49**                      **Moved**                                      **Patrick/Clarke**

*That the Committee recommends that Council:*

- a. receives the information contained in Report No. 21-15 and Annexes;
- b. directs the Chief Executive to investigate Māori constituencies and other options that offer improved governance with mana whenua, with input from iwi and hapū, and report back with sufficient time for possible Māori constituencies implementation in 2025.

**CARRIED**

## CLIMATE CHANGE: PROPOSED PATHWAY TO ZERO CARBON TARGETS

Report No 21-16

Mr Bowen (Principal Advisor) presented the report which provided an overview of the Climate Change Commission's draft advice on reducing New Zealand's greenhouse gas emissions. He also outlined the implications for the region and possible themes for submission. With the submission period closing on 28 March 2021, Members were asked to provide any submission points to the Principal Advisor as soon as possible following the meeting.

**SP 21-50**                      **Moved**                                      **F Gordon/Kirton**

*That the Committee recommends that Council:*

- a. receives the information contained in Report No. 21-16;
- b. agrees to submit in support of the Commission's advice; and
- c. agrees that specific submission points be confirmed by the Chair.

**CARRIED**



Cr Te Awe Awe closed the meeting with a Karakia.

The meeting closed at 11.55am.

Confirmed

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CHIEF EXECUTIVE

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CHAIR



Report of the sixth meeting of the eleventh triennium of the Environment Committee held at 9.30am on Wednesday 10 March 2021, in the Tararua Room, Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North.

**PRESENT** Crs NJ Patrick (Chair), AL Benbow, EM Clarke (via audio visual link), DB Cotton, EB Gordon, FJT Gordon, RJ Keedwell, WM Kirton, JM Naylor, WK Te Awe Awe, and GJ Turkington.

**IN ATTENDANCE** Chief Executive Mr MJ McCartney  
Committee Secretary Mrs KA Tongs

**ALSO PRESENT** At various times during the meeting:  
Dr J Roygard (Group Manager Natural Resources & Partnerships),  
Mr G Shirley (Group Manager Regional Services & Information),  
Mr R Smillie (Biodiversity, Biosecurity & Partnerships Manager),  
Mr G Bevin (Regulatory Manager), Ms S Carswell (Coordinator District Advice), Ms A Matthews (Science & Innovation Manager),  
Ms M Patterson (Senior Environmental Scientist Water Quality),  
Ms C Morrison (Media & Communications Manager), Members of the public - Mr C Rudd, Ms V Bold, Ms A Hunt and Ms B Nicholls, Mayor Grant Smith, Ms M Voss, Ms S Sinclair and various other Palmerston North City Council staff and Councillors, and a member of the Press.

The Chair welcomed everyone to the meeting and invited Cr Te Awe Awe to say a Karakia.

## APOLOGIES

**ENV 21-31      Moved      Te Awe Awe/Turkington**

*That an apology be received from Cr Ferguson (attending official Council business).*

**CARRIED**

## PUBLIC FORUMS / DEPUTATIONS / PETITIONS

Ms B Nicholls and Mr C Rudd were both granted public speaking rights.

Ms Nicholls spoke on behalf of her role as Trustee for the Awahuri Forest/Kitchener Park Trust about the risks of an invasive weed, Phragmites Karka. She asked Horizons to help make the public aware of the weed, and whether Horizons would support an application to the National Pest Plant Accord (NPPA).

Mr Rudd mentioned his concern with the language used in various Horizons documents, the consenting process to discharge stormwater from Levin Township into Lake Horowhenua, and the proposed establishing of a Governance Group under the Covid-19 recovery programme 'Jobs for Nature'.

## SUPPLEMENTARY ITEMS

There were no supplementary items to be considered.

## MEMBERS' CONFLICTS OF INTEREST

Cr Turkington noted a conflict of interest in the agenda.

Later in the meeting, Cr Naylor noted a conflict of interest in Report No. 21-19 Update of Progress for the new Wastewater Treatment Discharge Consents for Palmerston North.

## CONFIRMATION OF MINUTES

**ENV 21-32      Moved                                      Naylor/Kirton**

*That the Committee:*

**confirms** the minutes of the Environment Committee meeting held on 11 November 2020 as a correct record, and notes that the recommendations were adopted by the Council on 24 November 2020.

**CARRIED**

## DISTRICT ADVICE UPDATE

*Report No 21-17*

Ms Carswell (Coordinator District Advice) spoke to the report which informed Members of the District Advice land development information requests carried out year to date (from 1 July 2020 to 23 February 2021), and other activities for the reporting period October 2020 to February 2021.

**ENV 21-33      Moved                                      Keedwell/B Gordon**

*That the Committee recommends that Council:*

a. receives the information contained in Report No. 21-17.

**CARRIED**

## REGULATORY MANAGEMENT REPORT - NOVEMBER 2020 TO JANUARY 2021

*Report No 21-18*

Mr Bevin (Regulatory Manager) introduced this report which updated Members on regulatory activity for the period November 2020 to January 2021. It also provided a summary of the compliance monitoring programme associated with the Te Ahu A Turanga and Mercury Windfarm projects and work undertaken in relation to the implementation of the National Environmental Standards for Freshwater Regulations 2020.

**ENV 21-34      Moved                                      Keedwell/F Gordon**

*That the Committee recommends that Council:*

a. receives the information contained in Report No. 21-18 and Annex.

**CARRIED**

## ENVIRONMENT COMMITTEE PROGRESS REPORT

*Report No 21-20*

Dr Roygard (Group Manager Natural Resources & Partnerships) and Ms A Matthews (Science & Innovation Manager) spoke to the report which updated Members on the progress made in the Natural Resources & Partnership Group's activity over the period 1 October to 31 December 2020 with some additional updates up to the date of the meeting. The item provided updates on progress against the Annual Plan targets.

**ENV 21-35      Moved      Keedwell/F Gordon**

*That the Committee recommends that Council:*

- a. receives the information contained in Report No. 21-20 and Annexes.

**CARRIED**

*Meeting adjourned at 10.58am.*

*Meeting resumed at 11.12am.*

Cr Naylor noted a conflict of interest in Report no. 21-19 Update of Progress for the new Wastewater Treatment Discharge Consents for Palmerston North.

## UPDATE OF PROGRESS FOR THE NEW WASTEWATER TREATMENT DISCHARGE CONSENTS FOR PALMERSTON NORTH

*Report No 21-19*

Mayor Grant Smith introduced the attending staff and Councillors from Palmerston North City Council, and Ms M Voss from Palmerston North City Council made a presentation to the Environment Committee on the progress towards new wastewater treatment discharge consents for Palmerston North City.

**ENV 21-36      Moved      Turkington/Te Awe Awe**

*That the Committee recommends that Council:*

- a. receives the presentation from Melaina Voss of Palmerston North City Council.

**CARRIED**

The meeting closed at 12.04pm.

Confirmed

\_\_\_\_\_  
CHIEF EXECUTIVE

\_\_\_\_\_  
GROUP MANAGER STRATEGY & REGULATION

\_\_\_\_\_  
GROUP MANAGER NATURAL RESOURCES  
& PARTNERSHIPS



## Public Excluded Section

### RECOMMENDATION

That the public be excluded from the remainder of the Council meeting as the general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

| General subject of each matter to be considered   | Reason for passing this resolution  | Ground(s) under section 48(1) for the passing of this resolution  |
|---|---|---|
| PX1 Confirmation of Public Excluded Meeting held on 17 February 2021  | s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.  | s48(1)(a)<br><br>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |
| PX2 Social Housing  | s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.<br><br>Kieran McNulty, MP for Wairarapa, has stated that he will control timing of release of information regarding this initiative. | s48(1)(a)<br><br>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |
| PX3 Kumeroa Quarry Update   | s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.<br><br>The information provided is commercially sensitive.   | s48(1)(a)<br><br>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |
| PX4 Lake Horowhenua Restoration Update  | s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.<br><br>This item includes material that is commercially sensitive.   | s48(1)(a)<br><br>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |
| PX5<br>Council / Committee to consider whether any item in the Public Excluded minutes can be moved into the public domain and define the extent of the release |   |   |